

Guidelines for hosts



Governance

The Montgomery Trust lectures are governed by a committee of advisers whose members are Major Nigel Bovey, Justin Brierley and Revd Canon Victoria Johnson.

Purposes

The purpose of the Montgomery Trust lectureship is set by the will of Sir Alexander Cecil Montgomery, the founder of the trust. His will (of 1937) says that the lectureship is 'for the purpose of promoting lectures in explanation and defence of the Christian Religion and with a view to removing difficulties widely felt in the way of faith in God and to demonstrate the reasonableness of theistic faith.'

In accordance with the will, our preference is for lecturers who are 'proficient in some branch of science or scholarship', and who are laypeople 'with a gift for popular exposition'.

Please would you ensure that your event aligns with our purposes and is for the benefit of a broad audience base. For example, your event should not be for private training or church weekends away. The committee of advisers carefully notes the information for each lecture. If you have questions, please contact the Montgomery Trust administrator, Christopher Garman, to discuss.

Applying to host a lecture

The Montgomery Trust gives you the opportunity to book a renowned lecturer for your special event at no cost to you. The Trust pays the lecturer's fees and travel costs. With over 30 lecturers and nearly 100 lecture topics available, we are confident you will find the perfect combination for your audience.

Hosting a lecture is very exciting! It engages your community, starts conversations, presents different opinions and provides a space for discussion. Previous hosts have included cathedrals and churches, community and special-interest groups, chaplaincies, universities and schools.

The event you are planning will need to fulfil the purposes of the Montgomery Trust (see below). You will be required to describe the nature of the meeting you are planning, explaining how this fulfils the purposes of the trust on the booking form.

We also ask you to guarantee a minimum of 30 people in your audience. To help achieve this, ask people to book, even though there is no charge. People are far more likely to attend if they have booked. Make sure you tell them how to book – for example via a phone call or email. This will help you plan your seating and any refreshments you provide.

Booking a lecture

At least two months before your event, please contact Christopher Garman, administrator of the Montgomery Trust, via telephone, email or via the website, to book your lecturer.

The expenses of the lecture room and any advertising are your responsibility. The Montgomery Trust pays the lecturer's fees and travel costs only.

Promotion

There are a variety of ways in which you can promote your event, all of which are outlined on [our website](#), under the [Host a lecture](#) menu item. In addition to this, when you introduce the lecture, please give public credit to the Montgomery Trust for supporting the event, and let other people know about the Montgomery lecture scheme.

If others are interested in the Montgomery lectures, please ask them to visit the website, where they can find all the details they need.

Evaluation

Soon after your event has taken place, we will send you an evaluation form, which you can also download from [our website](#). Please complete and return this form soon after your event has taken place. These forms are collated and reported on annually to our advisers to enable them to monitor the use and effectiveness of the Montgomery funds. We also require your completed form to trigger paying expenses to the lecturer.

Administration

Christopher Garman administers the Montgomery Trust lectures and can be contacted either by phone on 01359 221600, or [by email](#).

Contact Details

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